

# Highlands Intermediate BYOD Policy



BYOD = Bring Your Own Device

## BYOD Agreement Form and Protocol for the Use of Technology at Highlands

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, selected students at Highlands Intermediate School may now bring their own technology to school.

### Definition of “Technology”

For purposes of BYOD, “Technology” means a privately owned wireless and/or portable electronic handheld equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, Personal Digital Assistants (PDAs), handheld entertainment systems or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

### Internet

Only the internet gateway provided by the school may be accessed while at Highlands. Personal internet connective devices such as but not limited to cell phones / cell network adapters t-stick, modem, etc, are not permitted to be used to access outside internet sources at any time.

### Security and Damages

Responsibility to keep the device secure rests with the individual owner. The Highlands Intermediate School System, nor its staff or employees, is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the same processes to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

### BYOD Highlands Intermediate School Student Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole. Students and parents/guardians participating in BYOD must adhere to the Computer Use Code of Conduct, as well as all Board policies, particularly Internet Acceptable Use and Internet Safety. Additionally, technology:

- Must be in silent mode while at school *and while riding school buses.*
- May not be used to cheat on assignments or tests.
- May only be used to access files on computer or internet sites which are relevant to the classroom curriculum.
- Games are only permitted with teacher approval.

**Students acknowledge that:**

- The school's network filters will be applied to one's connection to the internet and attempts will not be made to bypass them.
- Bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of Student Acceptable Use Policy.
- Processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of Computer Use Code of Conduct.
- Highlands Intermediate School has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- The school has the right to inspect files on any device bought on campus irrespective of if it has been the cause of a problem/ attack / virus (This covers devices that may contain pornography / objectionable material obtained offsite and stored on the Student Owned Device)
- Files may have to be saved to the student's Google Drive account or some other Cloud Computing service.
- It is the owner's responsibility for the repair of any malfunctioning / damaged devices. The Highlands Intermediate School does not supply technical services for student owned devices.
- Personal technology is charged prior to bringing it to school and runs off its own battery while at school. Charging your device will be available on a limited basis and is at the discretion of the classroom teacher.
- A cell phone is not permissible as a BYOD device. Cell phones are handed to the classroom teacher at the beginning of the day and are given back at 3.00pm

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